

From: [Steele, Rachel](#)
To: [Downey, Douglas](#)
Cc: [Fredal, James](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Neff, Jennifer](#)
Subject: Sociology 4629
Date: Monday, September 18, 2023 3:14:24 PM
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Good afternoon,

On Tuesday, September 5th, the Themes I Subcommittee of the ASC Curriculum Committee reviewed a course proposal for Sociology 4629.

The Subcommittee unanimously approved the request with four recommendations:

- i. *Recommendation:* The reviewing faculty recommend that the department move the study of ethics from Weeks 9 and 11 to an earlier date on the course calendar so that students have a chance to engage with this important material before conducting their neighborhood observations.
- ii. *Recommendation:* The reviewing faculty recommend that the department use the most recent version of the Student Life Disability Services Statement (syllabus, pg. 7), which was updated to reflect the university's new COVID-19 policies in August 2023. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- iii. *Recommendation:* The reviewing faculty recommend that the department use the most recent version of the Mental Health Statement (syllabus, pg. 7-8), as the name and phone number of the Suicide/Crisis hotline has changed. The updated statement can be found in an easy-to-copy/paste format on the [ASCCAS website](#).
- iv. *Recommendation:* The reviewing faculty suggest removing the language on pg. 6 of the syllabus that references "the standard OSU grading scale", as Ohio State does not have a standard grading scale; instructors may choose to use whatever scale works best for their course.

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught.

Soc 4629 will continue through the approval process to OAA.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Jim Fredal (faculty Chair of the Themes I Subcommittee; cc'd on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)
Program Manager, Office of Curriculum and Assessment
College of Arts and Sciences
306 Dulles Hall 230 Annie and John Glenn Ave. Columbus, OH 43210
(614) 688-4540

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I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.